
Professional Certificate in Computer-Aided Facilities Management Strategy

Data Analysis and Decision Making

Data Analysis and Decision Making Glossary

1. Big Data:

- Related Terms: Data Analytics, Data Science, Data Mining
- Big Data refers to large and complex datasets that cannot be easily managed or analyzed using traditional data processing techniques. It involves processing and analyzing vast amounts of data to uncover patterns, trends, and insights that can be used for decision-making.

2. Business Intelligence (BI):

- Related Terms: Data Warehousing, Data Visualization, Predictive Analytics
- Business Intelligence is a technology-driven process for analyzing data and presenting actionable information to help executives, managers, and other corporate end-users make informed business decisions.

3. Clustering:

- Related Terms: Unsupervised Learning, K-means Clustering, Hierarchical Clustering
- Clustering is a machine learning technique that groups similar data points together based on certain characteristics or features. It is commonly used in data analysis to identify natural groupings within a dataset.

4. Data Cleansing:

- Related Terms: Data Quality, Data Preprocessing, Data Scrubbing
- Data Cleansing is the process of detecting and correcting errors and inconsistencies in data to improve its quality. It involves removing duplicate records, correcting misspellings, and standardizing formats.

5. Data Mining:

- Related Terms: Association Rule Learning, Clustering, Classification
- Data Mining is the process of discovering patterns, trends, and insights from large datasets using a combination of machine learning, statistical analysis, and database systems. It is used to extract valuable information for decision-making.

6. Data Visualization:

- Related Terms: Dashboards, Infographics, Heat Maps
- Data Visualization is the graphical representation of data and information to help users understand complex datasets quickly and effectively. It includes charts, graphs, and other visual aids to communicate insights clearly.

7. Decision Tree:

- Related Terms: Classification, Regression, Entropy
- A Decision Tree is a flowchart-like structure that represents a set of decision rules based on features of data. It is a popular algorithm in machine learning for classification and regression tasks.

8. Descriptive Analytics:

- Related Terms: Data Exploration, Data Summarization, Data Profiling
- Descriptive Analytics involves analyzing historical data to understand past trends, patterns, and relationships. It focuses on summarizing and visualizing data to describe what has happened in the past.

9. Inferential Statistics:

- Related Terms: Hypothesis Testing, Confidence Intervals, Regression Analysis
- Inferential Statistics is a branch of statistics that uses sample data to make inferences or predictions about a population. It helps in drawing conclusions and making decisions based on limited information.

10. Machine Learning:

- Related Terms: Supervised Learning, Unsupervised Learning, Deep Learning
- Machine Learning is a subset of artificial intelligence that enables computers to learn from data without being explicitly programmed. It involves developing algorithms that can improve their performance over time.

11. Predictive Analytics:

- Related Terms: Forecasting, Regression Analysis, Machine Learning
- Predictive Analytics is the practice of using data, statistical algorithms, and machine learning techniques to identify the likelihood of future outcomes based on historical data. It helps in making informed predictions.

12. Prescriptive Analytics:

- Related Terms: Optimization, Decision Support Systems, Simulation
- Prescriptive Analytics is the application of data analysis techniques to recommend actions that optimize a particular outcome. It goes beyond predicting what will happen to suggest what should be done.

13. Regression Analysis:

- Related Terms: Linear Regression, Logistic Regression, Multiple Regression
- Regression Analysis is a statistical technique used to model the relationship between a dependent variable and one or more independent variables. It helps in understanding the strength and direction of the relationship.

14. Sentiment Analysis:

- Related Terms: Opinion Mining, Text Analysis, Natural Language Processing
- Sentiment Analysis is the process of analyzing text data to determine the sentiment or emotion expressed by the author. It is commonly used in social media monitoring and customer feedback analysis.

15. Time Series Analysis:

- Related Terms: Trend Analysis, Seasonality, Forecasting
- Time Series Analysis is a statistical technique used to analyze and interpret data points collected over time. It helps in understanding patterns, trends, and seasonality in time-series data.

16. Unstructured Data:

- Related Terms: Text Data, Image Data, Social Media Data
- Unstructured Data refers to data that does not have a predefined data model or is not organized in a structured manner. It includes text, images, videos, and other forms of raw data.

17. Data-driven Decision Making:

- Related Terms: Evidence-based Decision Making, Analytics-driven Decision Making, Data-informed Decision Making
- Data-driven Decision Making is the practice of basing decisions on data analysis and interpretation rather than intuition or personal experience. It involves using data to guide strategic and operational decisions.

18. Hypothesis Testing:

- Related Terms: Null Hypothesis, Alternative Hypothesis, Significance Level
- Hypothesis Testing is a statistical method used to determine whether there is enough evidence to reject a null hypothesis in favor of an alternative hypothesis. It helps in making decisions based on sample data.

19. Decision Support System (DSS):

- Related Terms: Business Intelligence, Analytics Platform, Executive Information System
- A Decision Support System is a computer-based information system that supports business or organizational decision-making activities. It provides interactive tools and models to help decision-makers analyze data and generate insights.

20. A/B Testing:

- Related Terms: Split Testing, Controlled Experiment, Conversion Rate Optimization
- A/B Testing is a method of comparing two versions of a webpage or application to determine which one performs better in terms of user engagement or conversion rate. It helps in optimizing user experience and decision-making.

21. Data Governance:

- Related Terms: Data Management, Data Quality, Data Stewardship
- Data Governance is the overall management of the availability, usability, integrity, and security of data within an organization. It involves establishing policies, procedures, and controls to ensure data is managed effectively.

22. Data Quality:

- Related Terms: Data Cleansing, Data Validation, Data Accuracy

- Data Quality refers to the level of accuracy, completeness, consistency, and reliability of data. It is essential for making informed decisions and avoiding errors or biases in data analysis.

23. Data Warehouse:

- Related Terms: Data Mart, ETL Process, Dimensional Modeling
- A Data Warehouse is a central repository of integrated data from various sources within an organization. It is used for reporting, analysis, and decision-making purposes by consolidating and organizing data for easy access.

24. Decision Making Models:

- Related Terms: Rational Decision Making, Bounded Rationality, Intuitive Decision Making
- Decision Making Models are theoretical frameworks or processes that help individuals or organizations make choices or select courses of action. They provide a structured approach to decision-making based on specific criteria.

25. Decision Quality:

- Related Terms: Decision Criteria, Decision Analysis, Decision Matrix
- Decision Quality refers to the effectiveness and soundness of a decision in achieving its objectives or desired outcomes. It is a measure of the value or utility of a decision based on its impact and consequences.

26. Exploratory Data Analysis (EDA):

- Related Terms: Data Visualization, Descriptive Statistics, Data Exploration
- Exploratory Data Analysis is an approach to analyzing data sets to summarize their main characteristics using visual methods and summary statistics. It helps in understanding the underlying patterns and relationships in data.

27. Decision Support Tools:

- Related Terms: Decision Trees, What-If Analysis, Sensitivity Analysis
- Decision Support Tools are software applications or systems that help decision-makers analyze data, evaluate alternatives, and make informed decisions. They provide interactive features and modeling capabilities for decision support.

28. Data Integration:

- Related Terms: Data Fusion, Data Consolidation, Data Migration
- Data Integration is the process of combining data from different sources, formats, or systems to provide a unified view for analysis and decision-making. It involves transforming and loading data into a common repository.

29. Decision Bias:

- Related Terms: Cognitive Bias, Confirmation Bias, Anchoring Bias
- Decision Bias refers to systematic errors or deviations from rationality in decision-making processes. It can lead to suboptimal or biased decisions based on heuristics, emotions, or cognitive shortcuts.

30. Data Model:

- Related Terms: Entity-Relationship Model, Relational Database, Data Schema
- A Data Model is a conceptual representation of data structures, relationships, constraints, and rules in a database or information system. It defines how data is stored, accessed, and managed within an organization.

31. Decision Criteria:

- Related Terms: Decision Factors, Decision Variables, Decision Matrix
- Decision Criteria are the specific standards, principles, or requirements used to evaluate alternatives and make decisions. They help decision-makers prioritize objectives, constraints, and preferences in the decision-making process.

32. Data Governance Framework:

- Related Terms: Data Policies, Data Standards, Data Stewardship
- A Data Governance Framework is a structured approach to managing and controlling data assets within an organization. It includes policies, procedures, roles, and responsibilities for ensuring data quality, security, and compliance.

33. Decision Support Models:

- Related Terms: Optimization Models, Simulation Models, Predictive Models
- Decision Support Models are mathematical or computational representations of decision problems or scenarios. They help in analyzing data, evaluating alternatives, and recommending optimal solutions based on specific criteria.

34. Data Mining Techniques:

- Related Terms: Association Rule Learning, Clustering, Classification
- Data Mining Techniques are algorithms or methods used to extract patterns, trends, and insights from large datasets. They include clustering, classification, regression, and association rule learning for analyzing different types of data.

35. Decision Making Process:

- Related Terms: Decision Criteria, Decision Analysis, Decision Support System
- The Decision Making Process is a systematic approach to identifying problems, evaluating alternatives, making choices, and implementing decisions. It involves multiple steps, stakeholders, and considerations to ensure effective decision-making.

36. Data Governance Policies:

- Related Terms: Data Standards, Data Compliance, Data Privacy
- Data Governance Policies are rules, guidelines, or principles that define how data should be managed, protected, and used within an organization. They establish standards and controls for ensuring data quality and integrity.

37. Decision Making Tools:

- Related Terms: Decision Trees, Cost-Benefit Analysis, SWOT Analysis
- Decision Making Tools are techniques, methods, or software applications that help individuals or organizations make better decisions. They provide frameworks, models, and calculators for evaluating alternatives and selecting optimal solutions.

38. Data Security:

- Related Terms: Data Privacy, Data Encryption, Cybersecurity
- Data Security is the practice of protecting data from unauthorized access, disclosure, alteration, or destruction. It includes implementing security measures, policies, and technologies to safeguard sensitive information.

39. Decision Analysis:

- Related Terms: Decision Matrix, Decision Trees, Sensitivity Analysis
- Decision Analysis is a systematic approach to evaluating decision problems, defining objectives, and comparing alternatives based on criteria and preferences. It helps in making rational and informed decisions under uncertainty.

40. Data Governance Strategy:

- Related Terms: Data Management Plan, Data Governance Framework, Data Governance Policies
- A Data Governance Strategy is a high-level plan or roadmap for establishing, implementing, and sustaining data governance practices within an organization. It outlines goals, objectives, and initiatives to improve data quality and management.

41. Decision Making Techniques:

- Related Terms: Cost-Benefit Analysis, SWOT Analysis, Pareto Analysis
- Decision Making Techniques are systematic methods or approaches for analyzing problems, generating alternatives, and selecting optimal solutions. They help decision-makers evaluate trade-offs, risks, and benefits to make effective decisions.

42. Data Analysis Tools:

- Related Terms: Statistical Software, Data Visualization Tools, Business Intelligence Platforms
- Data Analysis Tools are software applications or platforms that help users explore, analyze, and interpret data for decision-making purposes. They include statistical packages, data mining tools, and visualization software for data analysis.

43. Decision Making Framework:

- Related Terms: Decision Criteria, Decision Process, Decision Support System
- A Decision Making Framework is a structured approach or methodology for guiding decision-makers through the decision-making process. It provides a set of principles, steps, and tools to help analyze problems, evaluate options, and make choices.

44. Data Governance Best Practices:

- Related Terms: Data Quality Standards, Data Stewardship Guidelines, Data Security Policies
- Data Governance Best Practices are proven methods, guidelines, or recommendations for implementing effective data governance within an organization. They help in defining roles, responsibilities, and processes for managing data assets.

45. Decision Making Strategies:

- Related Terms: Risk Management, Strategic Planning, Tactical Decision Making
- Decision Making Strategies are long-term plans or approaches for making decisions, solving problems, and achieving goals. They involve setting objectives, analyzing alternatives, and implementing actions to improve decision outcomes.

46. Data Analysis Techniques:

- Related Terms: Statistical Analysis, Machine Learning, Text Mining
- Data Analysis Techniques are methods or processes used to explore, clean, transform, and model data for deriving insights and making decisions. They include descriptive statistics, inferential statistics, and predictive modeling for data analysis.

47. Decision Making Software:

- Related Terms: Decision Support Systems, Business Intelligence Tools, Analytics Platforms
- Decision Making Software is computer programs or applications that help users analyze data, evaluate options, and make decisions. They provide interactive features, visualization tools, and modeling capabilities for decision support.

48. Data Governance Challenges:

- Related Terms: Data Quality Issues, Data Security Risks, Data Compliance Concerns
- Data Governance Challenges are obstacles or issues that organizations face in managing, protecting, and using data effectively. They include data silos, lack of standards, and compliance requirements that can hinder data governance efforts.

49. Decision Making Models in Management:

- Related Terms: Rational Decision Making, Behavioral Decision Making, Group Decision Making
- Decision Making Models in Management are theoretical frameworks or approaches used by managers to make strategic, operational, and tactical decisions. They help in analyzing problems, evaluating alternatives, and selecting optimal solutions based on specific criteria.

50. Data Analysis Process:

- Related Terms: Data Preparation, Data Exploration, Data Modeling
- The Data Analysis Process is a series of steps or stages for analyzing data, extracting insights, and making decisions. It involves collecting data, cleaning data, exploring patterns, and modeling relationships to derive actionable information.